

Style Sheet for *World Politics* (updated November 2016)

The review process is triple-blind, based on the anonymity of the author and the confidentiality of the readers' reports; in addition, the editors make their decision about submissions without knowing the author's identity. Authors are therefore asked to remove all first-person self-references from the manuscript.

I. CITATIONS

Notes should be numbered consecutively and should follow the text; they will appear as footnotes in the journal; and a reference list should be included. Acknowledgments should be indicated by an asterisk following the author's name on the title page; they should *not* be indicated by a numbered note. Tables and figures should be placed after the notes.

General Principle: *World Politics* uses the author/date citation format in footnotes and a reference list at the end of the article. As we seek to preserve a smooth-reading text, we ask that dates *not* be used in the body of the text. Thus, for example, a text reference to Arendt should be footnoted as Arendt 1973, 45. Notes to be cited should be set as Nye 2004, 150n5 or Grafton 1997, 72n (depending on whether the note being cited is numbered).

For abbreviations of states, we prefer the traditional form, rather than the two-letter, no-period abbreviations used by the U.S. Postal Service see *The Chicago Manual of Style*, 16th ed., sec. 10.28; states should be indicated for all cities (e.g., Chicago, Ill., New York, N.Y., New Haven, Conn., Baltimore, Md., Miami, Fla.) Substantive notes may be used as well. For punctuation and abbreviations, see the examples below. References should be set hanging style; multiple books and articles by the same author should use 3-M dashes for the second and subsequent citations, and all of the same author's works should be set in chronological order, from earlier to later, regardless of whether book, article, or chapter.

Note to Authors of Review Articles: All books under review should be listed in alphabetical order at the beginning of the article with complete bibliographical information, ordered and punctuated as follows: Anthony W. Marx. 2003. *Faith in National: Exclusionary Origins of Nationalism*. New York, N.Y.: Oxford University Press, 258 pp. For books in foreign languages, see *Sources in foreign languages* below. Page references to the books under review should be incorporated in the text in parentheses, following quotation marks and preceding other punctuation; i.e., (p. 451), or for clarity (Almond, 60). In an extract, the reference follows the closing punctuation.

References: Please note punctuation in the examples; we also prefer that first names be provided for authors and editors, unless those individuals go by initials instead.

Digital Object Identifier: Authors are encouraged to provide DOI numbers in addition to standard publication information for any journal article, manuscript, dissertation, working paper, or essay included in the bibliography.

Rosenfeld, Sophia. 2008. "Before Democracy: The Production and Uses of Common Sense." *Journal of Modern History* 80, 1: 1–54. doi: 10.1086/529076.

For foreign titles:

BOOKS

Translate the titles of foreign-language books. Enclose translated title in square brackets and place immediately following original title; set in roman type, not italics, and capitalize as per standard title (headline style).

Dudek, Ireneusz. 2004. *Reglamentowana rewolucja* [Rationed Revolution]. Warsaw: Arcana.

ARTICLES AND ESSAYS

--When an English translation is added (by author) to a foreign-language article, it is enclosed in brackets without quotation marks, and capitalized sentence style.

--When a title is given only in English translation, original language must be noted in brackets:

Chu Ching and Long Zhi. "The Vicissitudes of the Giant Panda, *Ailuropoda melanoleuca* (David)." [In Chinese.] *Acta Zoologica Sinica* 29, no. 1 (1983): 93–104. doi:...

--Do not translate journal or periodical titles

EDITORS: Do not make an editorial decision to drop the foreign language title for this second treatment. You may ask author for a translation if none is provided, but it's not necessary.

Books

Complete book (list all authors rather than et al.)

Bartels, Larry. 2008. *Unequal Democracy: The Political Economy of the New Gilded Age*. Princeton, N.J.: Princeton University Press: 47–53.

Ebbinghaus, Bernhard, and Jelle Visser. 2000. *Trade Unions in Western Europe since 1945*. London, UK: MacMillan Press.

Chapter in an edited book

Svensson, Lars. 2004. "A Story of Equalisation: Female and Male Wages in Sweden 1920–1995." In Christer Lundh, Jonas Olofsson, Lennart Schon, and Lars Svensson, eds., *Wage Formation, Labour Market Institutions and Economic Transformation in Sweden 1860–2000*. Stockholm, Sweden: Almqvist and Wiksell.

Multiple works by a single author and by same author with coauthors: single-author and single-editor works (books and articles) come first in chronological order; multiauthored works follow, alphabetized according to second author.

Hafner-Burton, Emilie M. 2005a. "Right or Robust? The Sensitive Nature of Political Repression in an Era of Globalization." *Journal of Peace Research* 42, no. 6: 679–98. doi:...

- . 2005b. "Trading Human Rights: How Preferential Trade Arrangements Influence Government Repression." *International Organization* 59, no. 3: 593–629. doi:...
- . 2008. "Sticks and Stones: The Efficacy of Human Rights 'Naming and Shaming.'" *International Organization* 62, no. 4. doi:...
- . 2009. *Forced to Be Good: Why Trade Agreements Boost Human Rights*. Ithaca, N.Y.: Cornell University Press.
- Hafner-Burton, Emilie, and Kiyoteru Tsutsui. 2005. "Human Rights in a Globalizing World: The Paradox of Empty Promises." *American Journal of Sociology* 110, no. 5: 1373–1411. doi:...

Edited books

- Risse, Thomas, Stephen C. Ropp, and Kathryn Sikkink, eds. 1999. *The Power of Human Rights: International Norms and Domestic Change*. New York, N.Y.: Cambridge University Press.

Book with two cities of publication

- Joppke, Christian. 2010. *Citizenship and Immigration*. Cambridge, UK, and Malden, Mass.: Polity.

Book with an editor or translator

- Badie, Bertrand, and Pierre Birnbaum. 1983. *The Sociology of the State*. Trans. Arthur Goldhammer. Chicago, Ill.: University of Chicago Press.

Edition

- Anderson, Benedict. 1991. *Imagined Communities*, 2nd ed. London, UK: Verso.

Volume of a multivolume set

- Crossman, Richard. 1977. *The Diaries of a Cabinet Minister*, vol. 3, *Secretary of State for Social Services, 1968–70*. London, UK: Hamilton.

or

- Divine, Robert. 1974. *Foreign Policy and U.S. Presidential Elections, 1940–1948*, vol. 1. New York, N.Y.: New Viewpoints.

Page cites from a book

- Bartels, Larry. 2008. *Unequal Democracy: The Political Economy of the New Gilded Age*. Princeton, N.J.: Princeton University Press: 47–53.

Volume in a series

- Hibbing, John R., and Elizabeth Theiss-Morse. 1995. *Congress as Public Enemy: Public Attitudes toward American Political Institutions*. Cambridge Studies in Politics. New York, N.Y.: Cambridge University Press

Journal articles

Fearon, James D. 1991. "Counterfactuals and Hypothesis Testing in Political Science." *World Politics* 43, no. 2 (January): 169–95. doi:...

Carroza, Paolo G. 2003. "From Conquest to Constitutions: Retrieving a Latin American Tradition of the Idea of Human Rights." *Human Rights Quarterly* 25, no. 2: 281–313. doi:...

Translated article title when title in original language is not provided

Barzilai, Gad. 1998. "Judicial Hegemony, Party Polarization and Social Change." [In Hebrew.] *Politica* 2 (December): 31–51. doi:...

Newspaper and Magazine Articles

Wolf, Martin. 2008a. "Why Financial Regulation Is Both Difficult and Essential," *Financial Times*. April 16: 11.

———. 2008b. "Seven Habits that Finance Regulators Must Acquire." *Financial Times*. May 7: 11.

When there is no author given, cite under the name of journal in chronological order

Economist. 2008b. "Global Finance: Lifelines." October 11: 33.

Wall Street Journal. 2008a. "Mortgage Fallout Exposes Holes in New Bank-Risk Rules." March 4: A1.

———. 2008b. "SEC Aims to Rein in the Role of Ratings." June 24: C1.

———. 2008c. "EU to Push Global Oversight of Top Financial Firms." October 16: A5.

———. 2008d. "IMF Regains Some Global Clout: Once-Scorned Lender Fashions Rescue Packages for Those with No Alternatives." October 23: A13.

Manuscripts*

European Commission. 2004. "The Social Situation in the European Union." Manuscript, Brussels.

Crawford, Timothy W. 2008a. "Wedge Strategies in Power Politics." Manuscript, Boston College: 42.

Golden, Miriam, and Michael Wallerstein. 2006. "Domestic and International Causes for the Rise of Pay Inequality: Post-Industrialism, Globalization, and Labor Market Institutions." Manuscript, UCLA.

*Provide url if available and date accessed.

Occasional papers, working papers, monographs*

Note that working paper titles are set in quotation marks, not italics.

Borneman, John, ed. 2004. *The Case of Ariel Sharon and the Fate of Universal Jurisdiction*. Princeton Institute for International and Regional Studies Monograph Series no. 2. Princeton, N.J.: PIIRS.

- McDermott, Roger. 2007. *The Rising Dragon: "SCO Peace Mission 2007."* Occasional Papers. Washington, D.C.: Jamestown Foundation: 24.
- Rajan, Raghuram G., and Arvind Subramanian. 2005. "Aid and Growth: What Does the Cross Country Evidence Really Show?" IMF Working Paper WP/105/27. Washington, D.C.: International Monetary Fund.
- Weinstein, Jeremy M. 2005. "Autonomous Recovery and International Intervention in Comparative Perspective." Working Paper no. 57. Washington, D.C.: Center for Global Development.
- Smith, Paul. 1992. "Politics on Parade." Manuscript, Princeton University.

*Provide url if available and date accessed.

Dissertations

- Brahm, Eric. 2006. "Truth and Consequences: The Impact of Truth Commissions in Transitional Societies." Ph.D. diss., University of Colorado at Boulder.

*Provide url if available and date accessed.

Conference papers*

- Fearon, James. 1992. "War, Relative Power, and Private Information." Paper presented at the annual meeting of the International Studies Association, Atlanta, March 31–April 4.

*Provide url if available and date accessed.

Internet references

- Honaker, James, Gary King, and Matthew Blackwell. 2007. *Amelia II: A Program for Missing Data*. At <http://gking.harvard.edu/amelia/>, accessed June 12, 2008.

- Honaker, James, Gary King, and Matthew Blackwell. 2007. *Amelia II: A Program for Missing Data*. At <http://gking.harvard.edu/amelia/>, accessed June 12, 2008.

- Daly, Jimmy [jimmy_daly]. 2014. 72% of college students own a smartphone: <http://t.co/yyZbgVBK00#higherred>, [Tweet, January 31]. At https://twitter.com/jimmy_daly/status/429298436736028674, accessed May 13, 2014.

- Boix, Carles, and Sebastian Rosato. 2001. "A Complete Dataset of Political Regimes, 1800–1999." At <http://...>, accessed April 10, 2010.

- Smith, Judy. 1994. "Africa in the World." *African Affairs* 1, no. 2:14–34. doi: 134/SS00...

Wikileaks

- Embassy Dhaka. 2007. "Action Request in Chevron/Petrobangla Arbitration." Wikileaks Cable: 07DHAKA1349. At <http://wikileaks.org/cable/2007/08/07DHAKA1349.html>, accessed January 13, 2015.

Supplementary material (online)

Cambridge University Press hosts authors' online supplementary material at its own Web site. Authors should submit their supplementary material as PDFs to the journal editor, along with the final version of the article. The first page of this material should be a cover page indicating that it is supplementary material and including the article title, the issue of World Politics in which it is being published, authors' names, and, if appropriate, links to replication files. The supplementary material should be of reasonable length. It will not be copyedited by the editors of World Politics but will be posted as submitted. CUP will assign the supplementary material a URL and it will be placed as a link in the article just before the references. Supplementary material should be submitted as PDF.

Please include the following information on the first page of these materials:

“Supplementary Material”

Article title

World Politics month/year

Author first and last name

The supplementary material will also be cited on the reference list, as

Last Name, First Name. Year. Supplementary material. At <http://URL> TK from CUP.
It will be cited in the footnotes as Author Year.

Interviews

In reference list:

Interviewee. Year. Interviewed by Name, Philadelphia, Pa., May 16. (Then in notes cite as Interviewee year.)

In notes but not on reference list:

Author interview with Name, place, date.

Law journals

Format as per journal articles.

II. FIGURES

To ensure that your figures are reproduced to the highest possible standards and your article is published as quickly and efficiently as possible, we recommend the following formats and resolutions for supplying electronic figures.

It is essential that you save art as a separate tif or eps file when working in Microsoft Word, Excel, or other program. Submit a separate text file with the caption(s) for your artwork.

Do not embed/paste them into the Word text file. This worst case, which should be avoided, is a Microsoft Word file with images embedded in the text. The embedding is simply a quick low-resolution representation that leaves us without 90 percent of the detail of the original.

Software: Adobe Illustrator or Photoshop are best and both can save to TIF format. Or save as Excel charts or bitmapped, eps files with 1200 dpi. Keep the layers so they can be edited. Do not compress the files. 300 dpi is minimum for resolution. The other parameter is size: for World Politics this means that the width of the art should be around 5 inches.

Figure number and title should be placed under the figure.

Keep the image within the size range that works with the size of the journal and keep it simple.

Regarding color: do not use color; use only black, white, grays.

The following software should not be used: freehand, CorelDraw, art saved as Powerpoint, Visio, and Word Perfect. And again, do not paste them into the Microsoft Word document.

Specifics:

Line artwork

Format: tif or eps

File size: 1MB or larger

Color mode: black and white (also known as 1-bit)

Size: 4.5"

Resolution: 1200 dpi

Combination artwork (line/tone)

Format: tif or eps

File size: 1MB or larger

Color mode: grayscale (also known as 8-bit)

Size: 4.5"

Resolution: 800 dpi

Black and white halftone artwork

Format: tif

File size: 1MB or larger

Color mode: grayscale (also known as 8-bit)

Size: 4.5"

Resolution: 300 dpi

Color halftone artwork

Format: tif

Color mode: CMYK color

Size: 4.5"

Resolution: 300 dpi

In addition, your artwork will be improved by following these suggestions.

Bar graphs should fill the bars with dot screens, not cross-hatching or patterns. Screen are different percentages of black that will print as very small dots to show a flat gray. If it is necessary to differentiate the bars, use 20 percent, 45 percent, or 70 percent black screens. To indicate more variation, you can also use black and all white fills.

Type should be no larger than 10 pt. generally. For clarity, limit the number of fonts (times roman or Helvetica works well), types sizes, and line widths. Line weight no less than .5 point. 1–2 pt. works well; heavier widths can be distracting.